



**HORSE COUNCIL
BRITISH COLUMBIA**

Policy & Procedure #2006-02

November 17, 2006

APPROVED November 19, 2006 BoD

Recommendation to the Board of Directors from the Finance Committee

Re: Motion# BOD-042206-15 Tabled

Moved that all committee chairs and VP forward a budget plan to the Finance Committee by August 31, 2006, and that the Finance Committee develop a policy and procedure for budget planning to bring to the fall board meeting.

Policy:

All committee chairs and VP's forward a budget plan using the prepared template to the Finance Committee by August 31st for the following fiscal year. Assistance will be available by finance department staff or committee members as needed.

Note: New VP's and committee chairs elected in the fall shall be given a opportunity to review their budget allocated during the planning process and may request additional funding.