

HORSE COUNCIL BC FUNDING REQUESTS

There are two sources of funding for grant requests:

Zone Funding

- Available to clubs, groups and individuals dependent on zone requirements and funding reserves
- These **funds are available throughout the year**
- Traditionally approval is given for small dollar amounts which benefit all members in their zone
- \$1.00 per membership is allocated to the zone from which it came
- You apply directly to your Zone Rep

Core Grant Funds

- Funding received from the Ministry of Small Business, Tourism & Culture to assist in the development of our sport.
- Funding is only available to clubs and affiliates who are members in good standing of HCBC, and whose members are Horse Council Members
- Applications for funding **must be received in our office by May 15, 2011**. Late submissions cannot be considered.
- Applications can be mailed, faxed or e-mailed. Contact Debbie at the office if you would like the forms e-mailed to you.

When completing the **Budget Submission for Government Contribution** application form please keep in mind that:

- Grants are intended only for those projects unable to operate on a cost recovery basis
- Funds should be requested only if needed
- If your association has access to gaming funds, you are not eligible for any form of funding through HCBC
- A FULL description of the project is required on the contribution application, including an explanation of who will benefit and the anticipated results of the event
- Your notice of approval of request will be accompanied by a form for the release of funds
- Full financial statements and receipts are required for the approved event before grant moneys can be released

If you need further information, please contact Debbie Thompson at the office.

27336 Fraser Hwy, Unit D, Aldergrove BC V4W 3N5
Phone: 604-856-4304, 1 (800) 345-8055 Fax 604-856-4302
E-mail: office@hcbc.ca

**HORSE COUNCIL BC
BUDGET SUBMISSION FOR 2011
GOVERNMENT CONTRIBUTION**

REVENUE

Entry/reg'n fees (# _____ x \$ _____) _____

Stabling fees _____

Donations _____

Sponsors _____

Other: Government _____

Gaming _____

Organization/club support _____

Miscellaneous (describe) _____

TOTAL REVENUES: _____

Project Name: _____

Approx Dates: _____

Location: _____

EXPENSE

Clinicians fees _____

Travel (air/gas/ferry) _____

Accom/meals _____

Facility rent _____

Equip rental/purchase _____

Telephone/Fax _____

Printing/Copier _____

Postage/Office Supplies _____

Awards/Gifts _____

Contract Labour _____

Other (please describe) _____

TOTAL EXPENSE: _____

SURPLUS/(DEFICIT): _____

FUNDING REQUESTED _____

GROUP MAKING REQUEST _____

DOES YOUR GROUP HAVE ACCESS TO GAMING FUNDS: YES _____ NO _____

HAS YOUR GROUP APPLIED FOR ZONE FUNDING: YES _____ NO _____

CONTACT NAME: _____ **PHONE:** _____ **email:** _____

ADDRESS _____ **POSTAL CODE** _____

DESCRIBE PROJECT: _____

DESCRIBE BENEFITS & ANTICIPATED RESULTS: _____

NAME OF CLINICIANS TO BE USED AT YOUR EVENT: _____

Notes:

1. Deadline for applications is May 15, 2011
2. Late applications will not be considered
3. Projects must be held within our fiscal year Jan 1 – Dec 31/11
4. Use one sheet per project, photocopy if necessary
5. Please feel free to attach your budget, brochures, event plans to help us better understand your project.