

Horse Council BC Coaching Minimum Standards for Equestrian Canada Coaches and Instructors*

The EC Coaching Program verifies that a coach:

- *Has been evaluated at a high level and meets NCCP standards for professionalism and competence as an equestrian coach or instructor.*
- *Maintains their certification, and is therefore dedicated to lifelong learning and advancement through regular professional development.*

Code of Conduct/Code of Ethics- All coaches are required to sign the Equestrian Canada Code of Conduct which holds them to the high standards of Equestrian Canada. This also requires them to act morally and ethically when working with clients, coaches, competing and in their day to day business while acting as an Equestrian Canada Certified Coach.

HCBC Coach and Instructor Discipline Policy – HCBC has written a Discipline Policy that every EC Certified Coach is required to sign. The document outlines the expectations that HCBC has for their coaches and a dispute procedure that will be followed.

First Aid certificate – All coaches must keep a valid Standard first aid certificate on file at HCBC in order to be listed on the website and considered current.**

Criminal Record Search every 3 years – All coaches must obtain and submit to HCBC a Criminal Record Search to be renewed every 5 years. If the check comes back positive it is submitted to Equine Canada and this organization decides whether the person can act as an Equestrian Canada certified coach or instructor. Coaches who do not have a current CR Search on file are not listed on the website and are not considered current.

Make Ethical Decisions online assessment – All Coach candidates must have completed the MED before they are accepted into an Evaluation. All certified Coaches (who were certified before the MED became mandatory) have been given to December 31, 2017 to complete the MED. Failure to do so before the expiration date will cause the loss of current status until it is completed.

Making Headway Concussion Training - All Coach Candidates must have completed the Making Headway Training before they are accepted into an Evaluation. All Coaches (who were certified before the Concussion training became mandatory) have been given to December 31, 2017 to complete the training. Failure to do so before the expiration date will cause the loss of current status until it is completed.

Professional Development Hours – Equestrian Canada requires that all Certified Coaches obtain the appropriate amount of PD within a 5 year cycle. This is tracked by HCBC and on the CAC Locker. Coaches and Instructors who do not submit the prescribed amount of PD will not have their NCCP status renewed until sufficient hours are submitted.

Responsible Coaching Movement - HCBC has signed the pledge and is actively promoting it to Equestrian Coaches.

Equestrian Canada Licensed Coach status – EC Coaches must purchase Licensed Status from EC to meet SafeSport requirements and to access the field of play to coach at EC Sanctioned Competitions. Licensed status requires EPIC check plus Vulnerable sectors, Standard First Aid ticket, proof of \$2,000,000.00 Coach insurance plus \$100,000.00 Professional Liability Insurance, 2 personal references, screening letter, EC Concussion training, EC Fostering Healthy Equestrian Environments training. Licensed status is renewed yearly.

**The term Coach is used but refers to both Coaches and Instructors*

*** Current status means active and having all requirements on file*