

2024 EC ENGLISH COMP COACH SPECIALIST EVALUATION CHECKLIST

QUESTIONS?


CONTACT COACHING@HCBC.CA

ALL APPLICATIONS MUST BE SENT TO

COACHING@HCBC.CA

OR 27336 FRASER HWY, ALDERGROVE, BC V4W 3N5

✓	DOCUMENTS TO SEND WITH APPLICATION
	HCBC Membership
	Equestrian Canada Bronze Sport License (minimum) Plus proof of status
	Proof of eligibility requirements, program portfolio and Yearly Training plan
	Lesson plan 1 Teach a topic that the horse and rider already knows but needs to improve
	Lesson plan 2 Teach a lesson to introduce a specific skill
	Emergency Action Plan
	Signed Medical Form (in person evals only)
	Payment
✓	EC/NCCP TRAINING (
	Make Ethical Decisions Online Evaluation (mandatory)
	EC/NCCP Long Term Equestrian Development
	EC/NCCP Analyzing Equestrian Performance
	EC/NCCP Plan a Practice
	EC/NCCP Design an Equestrian Sport Program
	EC/NCCP Manage an Equestrian Sport Program
	ADDITIONAL RECOMENDED TRAINING
	Register for Coaches Handbook and Resource Guide
	EC Lunging Foundations Training Course
	Mentor with an EC Certified Coach

✓	PROOF OF EC REGISTERED OR LICENSED COACH STATUS
	Standard First Aid - 16 hour in person or blended course
	EPIC Search
	Vulnerable Sectors (if born before 1986)
	Proof of Insurance (2,000,000.00 CGL) Proof of Insurance (100,000.00 Professional Liability)
	2 Reference Letters
	Signed Screening Form
	EC Fostering Healthy Equestrian Relationships
	EC Concussion Training
	
✓	APPLICATION
	Must be a minimum 21 years of age
	Medical Form (for in person evaluations)
	Must be submitted 30 days prior to evaluation date
	VIDEO EVALUATION
	Waiver for demo students
	Video Declaration form
	Link to YouTube video (once lesson plans are marked)
	